



NORTHERN MICHIGAN ASSOCIATION
OF WESTERN HORSE CLUBS

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NMAWHC BOARD MEETING

May 7, 2018

Present: Sandra Peterson-Stevens, Colleen Forton, Cathy Browe, Karen Duell, Cindy Gerou, Laura Boynton, Kelli DeWitt, Jodi Zenner, Tracie Hardy

Absent: Stephanie Carsten, Sarah Stalmack

Meeting called to order: 7:06 pm

Motion by: Kelli Dewitt, second by Karen Duell

Meeting Location: Casalae Farms, LLC

President/Treasurer Report: President Stevens reviewed bank account information: balance in checking \$10,926.90 after paying \$99.00 for Fuzzy Feedback ribbons and savings \$997.54.

Motion: Cathy Browe moved to accept the account balances. Second by Kelli Dewitt. Approved.

Sandra gave a summary of the meeting on 4/10/18 regarding contract with the Northwestern Michigan Fairgrounds. The contract is \$2,550 for 5 days. Fuzzy Feedback grounds rental is included in \$2550 She wrote a check on 4/10/18 and \$900;00 will be received back as the security deposit for each weekend; \$300.00 per show if the NMAWHC leaves show grounds in good condition.

Sandra reported the liability insurance policy has been completed and paid. In 2016 it was \$480, in 2017 \$458 and now \$475.00 for all shows. When she receives the final copy she will forward to Jason at the fairgrounds.

Sandra shared with some of the board members the buckles for the Anna Bays show highpoint awards from Montana Silversmiths. All will have stones in them and a discount was received. Reserve awards will be high back embroidered chairs. The chairs are \$54.00 plus embroidery and she will get quotes from Embroid Me and Bay Supply in Traverse City.

Motion: Jodi Zenner moved to purchase buckles and chairs for Anna Bays awards. Second by Kelli Dewitt. Approved.

Sandra had completed the 2017 thank you's for everyone that donated items to the 2017 Annual Banquet, however was lacking addresses. Board members assisted during this meeting in either providing an address or stating they would hand deliver.

38 Sandra revised the sponsorship form with the new treasurer information, however, Kristin Scott
39 has not responded if she will be the assistant treasurer, therefore, Jodi suggested to remove
40 names and just have the treasurer email, nmawhctreasurer@gmail.com. Jodi will update the
41 form and send out to the board. Additional revisions made to the form:

- 42 • Main event sponsor will also receive a buckle and the rate will be reduced from \$2500
43 to \$1000.00.
- 44 • Grand Champion buckle is from Montana Silversmith, not Gist Silversmith
- 45 • Any sponsor donating \$100.00 or more will be able to display a banner for their business
- 46 • Wording “per class” will be removed where applicable

47

48 **Motion:** Karen Duell moves to accept the changes to the sponsorship form. Second by
49 Kelli Dewitt. Approved.

50

51 **Vice President Report:** Cathy Browe to call 5/8/18 to make sure the ribbons for Fuzzy Feedback
52 have been shipped. She has secured a food vendor. Fairgrounds update was given by other
53 board members during this time:

- 54 • Jason will have the PA system working
- 55 • Jodi Zenner has a key to the booth that belongs to the Horse and Pony Council; she will
56 let Mandy DePeuy know that she is using it.
- 57 • Bleach and sprayer is provided for stall cleaning.
- 58 • A list of each horse with coggins number must be maintained at each show and turned
59 into the fair board. Pictures can be taken of the coggins assention numbers and/or a
60 spreadsheet can be kept.
- 61 • Jason is getting a new drag for the arena.
- 62 • Barn rules are going to be posted.
- 63 • No parking signs are being posted.
- 64 • Campgrounds may have wifi.
- 65 • The arena's will be watered.
- 66 • Next fair board meeting is Thursday 5/10/18 and Cindy Gerou is attending and will ask if
67 the PA will be available 5/19/18 and 5/23/18.

68

69 For Fuzzy Feedback:

- 70 • Cathy and Jodi will be in the booth
- 71 • Jodi to bring \$200-250 for start up money in the cash box
- 72 • A ring steward is needed
- 73 • Two hotel rooms have been reserved for judges as two judges did not need rooms, at
74 the Fairfield Inn for \$224.00 per night.

75

76 **Secretary Report:** Minutes of April 2018 distributed and reviewed. Clarification on line #105
77 that Colleen Forton is unable to be in the booth during shows, therefore she is not the assistant
78 points secretary. The minutes were approved; however, Secretary Hardy was unable to discern
79 who made the motion.

80

81 Secretary Hardy received the external hard drive from Jodi Zenner at this meeting.

82

83 Secretary Hardy was charged with emailing the Fuzzy Feedback show bill as soon as possible.

84 Also, is to send the Anna Bays show bill separately, however, not completed as of this meeting

85 as we are waiting for clarification with the points situation with 4SEAS. Secretary Hardy will
86 need both show bills in electronic format.

87

88 **New Business:**

89 1. Colleen Forton emphasized that points need to be in a correct format so there is
90 not any hand calculations needing to be done after the fact. Also points need to
91 be broken down per rider in detail so rider may double check as desired.

92 2. Form for approving points from other clubs was discussed.

93 a. No form found as an electronic or paper document

94 b. Fee is \$35.00

95 c. Once points system is determined and purchased a form needs to be
96 developed and will be used for year end per Jodi; format matters.

97 3. A notice needs to be put out with Cindy Gerou as the contact to groups to clean
98 stalls after shows. Groups will need to bring their own supplies; brooms, pitch
99 forks, brooms, wheelbarrows.

100 **Motion:** Jodi Zenner moves to approve this announcement and for Laura
101 Boynton to put on Facebook. Second by Kelli Dewitt. Approved

102 4. In order to boost posts on Facebook, there is a \$3.00 per boost fee. This will
103 allow more to see posts.

104 **Motion:** A motion was made for Laura to use Jodi's club account credit
105 card not to exceed \$50.00 per month to boost club Facebook posts. Second by
106 Cathy Browe. Approved. Jodi shared her credit card information with Laura.

107 5. Points for upcoming shows in area:

108 a. Cherry Classic: points will count for NMAWHC members

109 b. Cherry Sizzler: points will not count for NMAWHC members due to this
110 being strictly for 4H members and the classes within 4H changing

111 c. 4SEAS shows: still awaiting word if points will be shared with NMAWHC
112 members; there is a board meeting on 5/11/18 at ORVIS and 6 shows will
113 be hosted by 4SEAS: 6/30 and 7/1 in Traverse City that are double
114 judged; 7/28 and 7/29 in Big Rapids with only one judge

115 d. Anna Bays-perhaps have a highpoint winner per day instead of per series

116

117 **Old Business:**

118 1. Jodi Zenner was unable to download a demo of the points program to the new
119 points computer. Show Pro is the same program the 4SEAS has and she
120 downloaded the entire program. It is a Michigan based company and program is
121 \$500.00 per year. The professional version is \$450.00, will print cards for \$5.00
122 per day per show, but will not tally year end and would be more expensive. Last
123 year the points secretary was paid \$500.00 to tally the points. Other programs
124 were one-time buys. HSS Show Management trial version would not download.
125 Gatekeeper was for Dressage only. Funwave had no trial version. Another other
126 programs would not give Jodi a trial version. Many board members, but not all,
127 were on their phones during the meeting looking at various programs, however,
128 not everyone was able to see any one program. It was agreed that less hand
129 entry is best for the least amount of errors. A spreadsheet can be kept to answer
130 the question "how many times did the rider perform the class".

131 **Motion:** Kelli Dewitt moves to purchase Show Pro Software Program. Second by
132 Cindy Gerou. Approved.

133

134 There is a possibility of the Draft Horse association “renting” the program/computer from our
135 organization for a one day event for \$150.00 and Jodi Zenner would be the person doing it.

136

137 **Motion:**Kelli Dewitted moves to allow the Draft Horse association to rent the
138 program/computer for \$150.00 for a one day show. Second by Cathy Browe.
139 Approved.

140

141 Hearing no objections, meeting adjourned at 9:01 PM. Motion by Tracie Hardy, Second by
142 “unknown” , motion carried.

143 **Next meeting:** June 4, 2018 @ 7:00 pm @ Casalae Farms, LLC 920 East Silver
144 Lake Road North Traverse City, Michigan 49685

145 Respectfully Submitted,

146 Tracie Hardy, Secretary